



GOVERNANCE COUNCIL
Board Meeting Minutes of
Wednesday, September 14, 2016

Board Members Present

Vic Fantozzi, Cherita Lamb,
Judith Wechsler, Steve Garrett,
Sean Hendrickson

Board Members Absent

None

Also in Attendance

Kirk Hartom, Robert Pasztor,
Sharon Huber,

Public in Attendance

Tim Walsh

These Minutes were approved on _____

By a vote of ___ Yes ___ No ___ abstained ___ Absent

President

Board Secretary Signature

**Submitted by
Savannah Lopez**

CALL TO ORDER

Vic called the regular Southwest Secondary Learning Center (SSLC) Governing Council meeting to order on Wednesday, September 14th, 2016 at 4:00 pm in the Conference Room of Southwest Learning Center at 10301 Candelaria Rd. NE.

ROLL CALL

Vic asked Savannah to call roll. Savannah called Vic Fantozzi, here; Cherita Lamb, here; Steve Garrett, here; Judith Wechsler, here; Sean Hendrickson, here.

PLEDGE OF ALLEGIANCE

Vic asked everyone to stand and join Robert in the Pledge of Allegiance.

ADOPTION OF THE AGENDA

Vic asked for a motion to adopt the agenda. Vic amended the agenda to have closed session moved to after finance update. Cherita made the motion to adopt the amended agenda with that correction and Sean seconded the motion. Vic called for a voice vote, unanimous yes, Motion passed.

REVIEW / APPROVAL OF MINUTES from August 10th, 2016

Vic asked for a motion to approve the minutes from August 10th, 2016. Judith made the motion and Sean seconded the motion. Vic called for a voice vote, unanimous yes, Motion passed.

NEW BOARD MEMBER

Vic reminded the Council and others present that they are always in search of an additional Council Member.

FINANCE REPORT

Vic stated that the Vigil Group is at a conference along with Heather. Vic stated that they will table the Voucher Approvals until the meeting in October. Vic did speak with Mr. Brody, Mr. Lucero and Kirk and confirmed this. Kirk stated that Joseph did want the Council to approve the BAR at this time.

Kirk stated that the BAR is for \$6,832 coming into the budget to be used for textbooks/teacher supplies.

Vic moved to accept the Budget Adjustment Request for \$6,832 and Sean seconded the motion. Vic called for a voice vote, unanimous yes, Motion passed.

CLOSED SESSION

Vic moved for the SSLC Governing Council to proceed into Closed Session, only matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1 (H) (2) and personnel matters will be discussed and reserves the right to invite Mr. Kirk Hartom, Mrs. Sharon Huber, and Mr. Robert Pasztor into the session and Cherita seconded the motion. Vic closed the session at 4:10 p.m.

Steve Garrett left during closed session at approximately 6:30 pm.

OPEN SESSION

Vic moved for the SSLC Governing Council to go back into Open Session, only matters were those on the agenda and no action was taken and Judith seconded the motion. Vic asked Savannah to take a roll call. Savannah called Vic Fantozi, yes; Judith Wechsler, yes; Cherita Lamb, yes; Sean Hendrickson, yes. Vic opened the SSLC Governing Council meeting at approximately 6:41 p.m.

ONGOING BUSINESS

Vic moved on to *Recognitions*. There were none.

Vic moved passed *Faculty Representative and Questions for Kirk*. There were none.

Vic moved to *Open House* and stated that he attended the Open House and the experience was a good one.

Vic moved on to *Consolidation Chronology*. Kirk explained that the document provided in the packet "Consolidation Chronology" will make good use for those Council Members who are new and want a feel of how the consolidation transpired.

Vic moved on to *Consolidation Joint Meeting*. Vic stated that there will be a meeting at 1 pm on September 15th to discuss an agenda for the Joint meeting. Vic stated that he, Robert, Kirk, and the other board presidents will be attending.

Vic moved on to ***NMBSA Board Member Insurance***. Kirk stated that he has been in contact with a few different places trying to gather information on getting the Council members insurance. Kirk stated that he would send the Council Members a flyer via e-mail.

Vic moved on to ***Personnel Records and Files Policy***. Kirk explained that the issue with the Personnel files is that there are multiple people who need access to them.

- Kirk stated that the business office needs them at SAMs Academy yet Sharon and Robert need them at SSLC. Kirk stated that he researched a type of policy that stated “who does what” he has put a policy in place...
- Kirk stated that Deborah Lansdell is going to be a part of the sub-committee and help put together a policy...
- Sean stated that there needs to be a Record-Keeping Policy for when someone accesses a record and the administration agreed.
- Sean stated that any time there is a personnel record taken for review there needs to be a log with strict accountability.
 - At this time Sean volunteered to be on the policy sub-committee.

The administration agrees that the school does need a strict policy of who accesses the files, why, and when...

ADMINISTRATIVE REPORT

Moved passed the first item, ***Teacher-Leader and Non-Instructional Staff Meeting***.

Kirk turned the meeting over to Sharon, ***School Grade & Data Report***.

- Sharon stated that SSLC received an A as their school grade from the state, SPLC earned a B, SAMs earned a C, and SILC earned a D.
- Sharon went into detail about the fact that the kids that stay with SLC, they continue to improve with their scores.
- Sharon stated that Jill looked through data and found that the kids SLC grows, continue to improve to meet the charter renewal.
- Kirk stated that they are not seeing as good of scores from the lower grade levels and those kids will eventually go into SSLC which needs to be watched.
- Vic stated that there was almost a revolt in the room of over 70 or 80 board members over the issue of grades... Vic stated that Paul from the state presented very well but could not justify the grades they gave.
- Sharon stated that enrollment for SSLC is at a good spot; right where they need to be.
- Sharon explained that the state moneys is based on the 80-day and 120-day enrollment numbers.
- Judith asked if there is a waitlist right now, Sharon answered, no.
- Robert sated that for being in the 6th week of school there has not been too many students leaving the school.

Robert moved on to the next item, ***Charter Renewal Progress and Site Visit in October***.

- Robert stated that the report card from the state for SSLC is being used for the renewal application.
- Robert stated that he does not need to explain a C, B, or A grade; he simply has to state which grade they received.
- Robert stated that the charter is a 2-year contract and in the application he only needs to talk about the term of the charter, which he only has 1 years' worth of data.

Robert handed out a sheet of data of each grade and their scores... he went into detail about each grade that stays with SLC the efficiency goes up...

- Robert stated that the SLC site visit is October 20th, all day, and there will be 4 people visiting who will meet with parents, students, teachers, staff, administrators, and board members.
 - Vic asked what they would like to know from the Council and Robert stated he would e-mail the board members a list of questions the visitors will ask the Council.
- Judith asked if there is a letter to parents or a bulletin board in order for parents and staff to be aware of this site visit... Kirk stated there will be.

Connie Blue joined the meeting at 7:07 pm.

Sharon Huber left the meeting at 7:08 pm.

Vic moved on to the next item, ***Lease-to-Purchase***.

- Kirk stated that PED had put a hold on Mr. Saylor's lease for 2-3 months but they did release the checks 2-3 days ago and he picked them up and took them to Mr. Saylor.
- Kirk stated that they do need to notify the PSFA that they are going into a Lease-to-Purchase deal... Kirk added that they will do a walk-through of the school and determine if the building is still "school-worthy."
- Kirk stated that as the schools are going through renewal, the lease-to-purchase agreement does not have to be fully completed, although it does have to be in the process of completion.
 - Judith suggested that the administration or Board President send Mr. Saylor a gift for all of his patience and cooperation.

Kirk moved on to the next item of his report, ***Salary Increases***.

- Kirk stated that there has been salary increases and no employee's lost any money.
- Kirk provided a document which shows a difference in what SLC teachers make vs APS vs another state.

Vic asked Connie what she thought about the salary differences and Connie stated that she would look at the graph and come back to him with an answer at a later time.

NEW BUSINESS

Vic moved on to the first item of business, ***IT Report***.

- Tim stated that CIPA needed to be on the agenda on this meeting and was not put on.
- Vic stated that it will be on the agenda for October.
- Tim stated that there is a form from the PSFA that needs to be signed in order to receive additional funds from the e-rate funds.
- Tim stated that there was discussion about having a conference call with Steve, Kirk, and the PED to discuss the maintenance agreements not being signed. Vic stated that they will talk to Steve and get the conference call started.
 - Kirk stated that some IT PO's have been signed by PED but not all of them.
 - Tim stated that Kirk signed a contract, a PO was given to the vendor, and now PED is holding off on paying those vendors.
 - Robert stated that the students are not able to get on the Chrome Books because PED has yet to approve a contract for the school to purchase accounts for each student...

Vic thanked Tim for his efficiency and dedication.

- Sean asked if SLC can ask for help from the lawyers with this issue concerning PED and Kirk responded, yes, the lawyers will be contacted.

Vic moved to the last item, ***next Regular Governing Council Meeting***. Vic stated that the next regular SSLC Governing Council meeting will be held on Wednesday, October 12th, 2016 at 4:00 pm in the Conference Room of Southwest Learning Center. Judith Wechsler will be absent.

Chris Lutz joined the meeting at 7:15 pm.

Vic moved on to the next item, ***Public Comment***.

- Chris Lutz (teacher) thanked the Council for the white paint that was approved for the Main Lab.
 - Vic asked what the white paint has meant for the teachers and Chris responded that it has represented a clean slate and brightened up the room. Chris stated that the little things mean a lot.
- Chris mentioned that the Council has considered changing the SLC name because changing the name provides continuity between all 3 schools and gets rid of excess baggage.
 - Kirk stated that the administration had talked about changing the name to "Southwest Academy"
 - Robert stated that a name change could be an amendment at any time and to consider the fact that there is a \$70,000 sign that says "Southwest Learning Centers" on it and that there will have to be name changes with all of the domains, contacts, etc.
 - Chris stated that she believed the name change had to be a part of the renewal and Robert answered, no, it would be a convenient time but a name change is an amendment that could occur at any time.

- Tim stated that there should be a consideration for getting another building because the schools are at capacity in this building... The Council agreed to speak on this suggestion another time.
- Chris stated that a colleague and she were sitting outside of a board meeting in the spring and there was a closed session and a board member stormed in and out of the session and at that point they felt like the boards are not working together.
 - Chris stated the teachers have laid their lives on the line for the children and when she sees what the school has went through the last two year to see that the boards are not working together is heartbreaking.
 - Chris stated the Main Lab staff disagrees a lot but they put their egos aside for what is best for the kids.
 - Chris stated that when she and her colleague witnessed that board member storm in and out of a board meeting, they knew things were not okay. Chris then stated that the student's lives depend on the staff, administration, and boards.
 - Vic stated that her observation is right on and that he is shocked, surprised, and disappointed about how the boards communicate with each other. Vic stated that he believes the consolidation is a step in the right direction in alleviating some of the conflicts.
 - Vic continued and stated that the boards are very much aware of the conflicts and are working on resolving the issues...
 - Chris stated she a received a job offer from another school yet chose to stay with SSLC for two reasons, one being that SSLC teachers received a raises and two being that she wanted to stay for the students. Chris continued and stated that she believes in the program and is staying because she wants to.
 - Kirk stated that Chris has received her provisional to become an administrator and hopefully one day she will be on the administrator's team at SLC.
- Chris stated that she believes that the Council should know that the staff, teachers, and faculty know and see that the boards are not working together.
 - Vic stated that the Council knows they need to "get it together" for the faculty and for the students to preserve the school.

Vic asked Chris to get back to the faculty and mention to them that the boards are struggling with some tough situations and are putting their all into working on the issues and solving them.

ADJOURNMENT

Vic asked for a motion to adjourn today's regular SSLC Governing Council meeting. Sean made the motion and Judith seconded the motion. Vic called for a voice vote, unanimous yes, Motion passed. Vic adjourned the meeting at 7:37 pm.